

# CONFERENCE PORTFOLIO 2024

## WORK, STAY & PLAY... YOUR WAY

UMTHUNZI HOTEL & CONFERENCE | AWARD-WINNING 3 STAR HOTEL



## CONFERENCE PACKAGES

This award winning, upmarket venue has all you need for a professional Conference, productive Meeting and fabulous Function offering the best services and facilities on the Couth Coast of KZN.

### 24 HOUR SINGLE FULLY INCLUSIVE CONFERENCE R1 995 PP PN SINGLE

#### INCLUDES:

Breakfast  
Conference Facility - full day  
Standard Conference Equipment  
Morning Tea/Coffee at ± 11h00  
Light Luncheon ± 13h00  
with soft drink per person  
(excludes Appletiser & Grapetiser)  
Afternoon Tea/Coffee at ± 15h00  
Dinner at ± 18h00

### 24 HOUR SHARING FULLY INCLUSIVE CONFERENCE R1 750 PP PN SHARING

#### INCLUDES:

Breakfast  
Conference Facility - full day  
Standard Conference Equipment  
Morning Tea/Coffee at ± 11h00  
Light Luncheon ± 13h00  
with soft drink per person  
(excludes Appletiser & Grapetiser)  
Afternoon Tea/Coffee at ± 15h00  
Dinner at ± 18h00



### FULL DAY CONFERENCE R575 PP PER DAY

#### INCLUDES:

Conference Facility  
Standard Conference Equipment  
Morning Tea/Coffee at ± 10h00  
Light Luncheon ± 13h00  
with soft drink per person  
(excludes Appletiser & Grapetiser)  
Afternoon Tea/Coffee at ± 15h00

### HALF DAY CONFERENCE R435 PP PER DAY

#### INCLUDES:

Conference Facility  
Standard Conference Equipment  
Morning Tea/Coffee at ± 10h00  
Light Luncheon ± 13h00  
with soft drink per person  
(excludes Appletiser & Grapetiser)  
Afternoon Tea/Coffee at ± 15h00



PLEASE NOTE THAT ALL PRICES QUOTED IN THIS CONFERENCE PACKAGE ARE SUBJECT TO CHANGE WITHOUT PRIOR NOTICE. RATES ARE COMMISSIONABLE.










Umthunzi Hotel & Conference is an on consumption licensed hotel with regards to food and unfortunately take-away's are not permitted.

Due to the fact that we are in a residential area, no music is permitted in the milkwood open-air venue, restaurant patio, and any other outside areas.

## CONFERENCE VENUES

### VENUE STYLES AND CAPACITIES

Umthunzi offers 4 different function rooms, from an intimate 12 seater boardroom to a large 100 seater venue, and each can be set up in your preferred way. The Restaurant and Terrace Deck can be used for wonderful award ceremonies and gala dinners.

VENUE	BELL PALM	LITTLE FIG	WILD FIG	MILKWOOD	TERRACE DECK	RESTAURANT	RESTAURANT & TERRACE
Measurements	13.5m x 5m	9m x 5m	15m x 9m	20m x 6m	18m x 8m	18m x 8m	36m x 16m
Boardroom 	20 pax	12 pax	40 pax	n/a	n/a	n/a	n/a
Cinema 	60 pax	16 pax	120 pax	120 pax	n/a	n/a	n/a
Classroom 	50 pax	n/a	100 pax	40 pax	n/a	n/a	n/a
Conference 	30 pax	8 pax	80 pax	n/a	n/a	n/a	n/a
Fishbone 	40 pax	n/a	72 pax	n/a	n/a	n/a	n/a
Hearing Panel 	30 pax	10 pax	50 pax	n/a	n/a	n/a	n/a
U-shaped 	26 pax	n/a	42 pax	n/a	n/a	n/a	n/a
Banquet 	50 pax	n/a	100 pax	50 pax	100 pax	100 pax	220 pax
Banquet with dance floor 	40 pax	n/a	80 pax	40 pax	80 pax	80 pax	190 pax

## AUDIO VISUAL EQUIPMENT:

- Data Projector
- Flip Charts
- PA systems: This is provided by an outsourced supplier, as such, an additional fee will be charged if one is required. **Please let us know prior to the conference if you will be needing one so that we can arrange and quote accordingly.**

## EVERYTHING YOU'LL NEED TO HELP MAKE YOUR CONFERENCES RUN SMOOTHLY

All function rooms come standard with free Wi-Fi, different equipment per room and the option to have breakaway rooms depending on availability.



RECEPTION TEAM



CATERING



REFRESHMENTS



FREE WIFI

## HOTEL INFORMATION

<b>NUMBER OF ROOMS:</b>	60
<b>TYPE OF ROOMS:</b>	Deluxe, Executive & Honeymoon
<b>RESTAURANT:</b>	Yes
<b>BAR:</b>	Yes
<b>AIR CONDITIONER:</b>	Yes
<b>TV:</b>	Yes
<b>MINI BAR:</b>	Limited Available – on request
<b>SAFE:</b>	In Room
<b>INTERNET ACCESS:</b>	Yes
<b>POOL:</b>	Yes
<b>HEALTH SPA:</b>	Traveling Therapists – appointments essential

## ROOM DROPS

Room drops will be done free of charge between 08:00 & 17:00 (including Sundays). Should you wish to have room drops done outside of these hours, please note that a nominal fee of R5 per room will apply.

## BRAAI OPTIONS

**BRAAI MENUS ARE AVAILABLE, THE SELECTION BEING:**

- Traditional South African
- Spit braai - Lamb / Beef

The above braais are subject to an independent quotation.

## OUR LOCATION

- Family Friendly Local Beach. 7 Blue Flag Beaches
- 10 High Standard Golf Courses (Port Shepstone Country Club (Psc) 5 Minutes Away)
- Squash, Cricket & Bowls At Psc
- Wild Waters At Wild Coast Casino
- Hiking, Running Trails & Parkrun
- Barry Stander Mtb And Many Cycling Routes
- Dezzi Raceway
- Beaver Creek Coffee Estate
- Adventure Sports (World's Longest Zip Line, Bridge Swing, Abseiling)
- Oribi Gorge & Lake Eland Nature Reserves
- Two World Class Dive Sites (Protea Banks, Aliwal Shoal)
- Ocean Sports Such As Fishing, Surfing, Whale & Dolphin Watching & Fun Boat Cruises
- Margate Airport
- Government And Municipal Hub For Southern Kzn
- Many Family Friendly & Adventure Activities



## AWARDS & AFFILIATIONS

3 Star Hotel (TGSA Graded)  
AA Highly Recommended  
Saaci Member  
South Coast Tourism Member

2017 Tripadvisor Certificate Of Excellence  
BOSC 2015/16/17/21 Winner (Best Function Venue)  
Top Vendor (Best Coastal Wedding Venue 2017)  
Lilizela Tourism Awards - Provincial Winner 2018

## TERMS & CONDITIONS

### CANCELLATION POLICY

IN THE EVENT OF NOTIFICATION OF CANCELLATION, THE FOLLOWING CANCELLATION FEES SHALL APPLY:

CANCELLED LESS THAN 30 DAYS PRIOR TO ARRIVAL	: 30% of the full accommodation charge
CANCELLED LESS THAN 21 DAYS PRIOR TO ARRIVAL	: 50% of the full accommodation charge
CANCELLED LESS THAN 14 DAYS PRIOR TO ARRIVAL	: 80% of the full accommodation charge
CANCELLED LESS THAN 7 DAYS PRIOR TO ARRIVAL	: 100% of the full accommodation charge
NO SHOW BOOKINGS	: 100% of the full accommodation charge

### PAYMENT

A deposit of 50% of the value of the accommodation is required 14 days after your booking is made. The outstanding amount is due 7 days prior to arrival, in order to confirm your booking.

No alcohol is allowed to be brought onto the premises as we are a licensed venue, unless prior arrangements have been made with management. Cash bar is available on request.

Children are most welcome to accompany conference delegates – special quote on request.

## WE LOOK FORWARD TO WELCOMING YOU

### GET IN TOUCH

+27 (39) 695-0852  
reservations@umthunzi.co.za  
www.umthunzi.co.za

### STREET ADDRESS:

60 Commercial Rd  
Umtentweni  
KwaZulu-Natal, South Africa

### DRIVING DIRECTIONS

#### FROM KING SHAKA INTERNATIONAL AIRPORT

- Follow directions to the N2 (SOUTH)
- Keep right at the fork & merge onto N2 toll road for 144 km
- Take exit 51 toward Saint Faiths/Port Shepstone
- Turn left into Rethman Dr
- Continue straight onto Rethman Dr cross over traffic light
- Turn left onto Commercial Rd. Umthunzi will be on the left 240 m

GPS: S 30.71189 E 30.47766

